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## Production Assembler

### Job Description

**POSITION TITLE:** 2nd Shift Production Assembly

**POSITION OBJECTIVE:** Prepare bulk fiber optic cable for further assembly and splice a variety of fiber optic patch cords and panel assemblies while maintaining high-quality standards.

#### POSITION RESPONSIBILITIES:

1. Prepare a variety of fiber optic cable for further assembly steps:
  - Read order instructions and review drawings to determine work steps.
  - Follow process instructions and quality guidelines.
  - Use small manual and power hand tools.
  - Operate splicing equipment to fasten connectors to fiber optic cable.
  - Maintain a clean working environment.
  - Accepts work direction from supervisor, lead, engineer, and co-workers.
  - Exceed or maintain labor requirements.
  - Communicate within-group on workflow status.
2. Perform miscellaneous tasks
  - Be flexible and prioritize work orders.
  - Cross-train in all department work cells.
  - Help instruct co-workers and subcontract personnel.
  - Perform housekeeping duties.
  - Maintain safety requirements.
  - Identify worn tools and maintain tools in good working order.
  - Work overtime when required.
3. Contributes to a cooperative, positive team environment.

#### HOURS OF WORK:

Second shift between 2:00 p.m. and 11:00 pm., Monday through Thursday, and 2:00 p.m. to 6:00 p.m. on Friday.

#### MINIMUM REQUIREMENTS:

- Ability to identify colors, and strong eye-hand coordination.
- General assembly experience,
- Ability to work in a fast-paced environment.
- Able to lift up to 40 lbs.
- Ability to work with a wide variety of part sizes and weights
- Extensive dexterity and hand, wrist, and arm movement
- Ability to read and understand written instructions, basic arithmetic skill.