



Production Assembler

Job Description

POSITION TITLE: 1st Shift Production Assembly

POSITION OBJECTIVE: Prepare bulk fiber optic cable for further assembly and splice a variety of fiber optic patch cords and panel assemblies while maintaining high-quality standards.

POSITION RESPONSIBILITIES:

1. Prepare a variety of fiber optic cable for further assembly steps:
 - Read order instructions and review drawings to determine work steps.
 - Follow process instructions and quality guidelines.
 - Use small manual and power hand tools.
 - Operate splicing equipment to fasten connectors to fiber optic cable.
 - Maintain a clean working environment.
 - Accepts work direction from supervisor, lead, engineer, and co-workers.
 - Exceed or maintain labor requirements.
 - Communicate within-group on workflow status.

2. Perform miscellaneous tasks
 - Be flexible and prioritize work orders.
 - Cross-train in all department work cells.
 - Help instruct co-workers and subcontract personnel.
 - Perform housekeeping duties.
 - Maintain safety requirements.
 - Identify worn tools and maintain tools in good working order.
 - Work overtime when required.

3. Contributes to a cooperative, positive team environment.

HOURS OF WORK:

First shift Monday through Friday 6:00 am to 2:00 pm. (Some flexibility in hours)

MINIMUM REQUIREMENTS:

- Ability to identify colors, and strong eye-hand coordination.
- General assembly experience,
- Ability to work in a fast-paced environment.
- Able to lift up to 40 lbs.
- Ability to work with a wide variety of part sizes and weights
- Extensive dexterity and hand, wrist, and arm movement
- Ability to read and understand written instructions, basic arithmetic skill.