

**Company Information:**

Clearfield, Inc. designs, manufactures and distributes fiber optic management products, helping service providers reduce the high costs associated with deploying, managing, protecting and scaling a fiber optic network to deliver the mobile, residential and business services customers want. Based on the patented Clearview® Cassette, our unique single-architected, modular fiber management platform is designed to lower the cost of broadband deployment and maintenance while enabling our customers to scale their operations as their subscriber revenues increase.

Clearfield provides a robust total compensation package including base salary plus annual incentive bonus, comprehensive medical, dental and vision insurance, company paid life insurance, short-term and long-term disability insurance, 401(k) Safe Harbor plan with up to 4.5% match on first 6% of employee contribution, and Employee Stock Participation Plan providing employees discount purchase in Clearfield stock (NASDAQ: CLFD).**

Position Title: Financial Controller**Summary Job Description:**

Clearfield has an opportunity for a Financial Controller to join our growing team. This position in a publicly held manufacturing company reports directly to the CFO and is primarily responsible for the Company's financial statement preparation, SEC reporting, technical accounting research, and day to day accounting activities. The Financial Controller is a key member of management and provides direct support to the management team. This position is responsible for the timely production of periodic reports, maintenance of accounting records, and to ensure reported results comply with GAAP and Sarbanes Oxley (SOX) requirements. This position is responsible for the coordination and preparation of financial statements, audits, and SEC filings. We are looking for a team player that has the ability to interact with individuals throughout all areas of the organization who can also develop and is willing to be exposed to a wide variety of responsibilities in a growing company.

Job Responsibilities:

- Oversee the monthly, quarterly and annual closing processes including G/L account reconciliations.
- Review monthly activity entered into the accounting and operating systems to ensure all of the income, expenses and balance sheet entries are categorized and coded properly.
- Coordinate and prepare internal and external financial statements. Prepare and present various financial and operating schedules for Management and Board of Directors. Perform analytical procedures, variance analysis and provide explanations.
- Review tax provision on quarterly basis while working with outside tax preparer. Prepare all supporting tax schedules as needed and support completion of corporate tax returns.
- Responsible for all SEC reporting and compliance.
- Serve as the lead technical accounting resource for the Company on accounting transactions and changes in accounting guidance. Research authoritative literature and provide written support documentation for proper treatment of accounting topics as needed.
- Oversee equity compensation accounting treatment.

- Supervise Accounts Receivable and Accounts Payable departments.
- Oversee the preparation and filing of sales and use tax returns.
- Oversee day to day banking, account reconciliations and cash flow processes.
- Coordinate activities of Company's external auditors for quarterly and annual audits. Review and prepare all required schedules and requests.
- Establish and monitor processes and controls necessary to comply with SOX/Internal Control requirements, government regulations and procedures related to business accounting/finance practices.
- Assist in the design and preparation of budgets.

Job Requirements:

- The qualified candidate will have a Bachelor's degree in Accounting/Finance. A CPA is required.
- Big 4 or regional public accounting experience strongly preferred.
- Minimum 4 years of experience, either with public accounting firm or public plus industry experience.
- Experience in a manufacturing and distribution environment and ERP software (Great Plains for general ledger) is a plus.
- Strong written and verbal communication skills required.